

Site Name: _____ **Reviewer’s Name:** _____ **Date:** _____

This Tool (B) covers the adequacy of the facility infrastructure, supplies and equipment and should be completed for all sites.

Reviewer Guidance:

Adequacy of facilities will be determined through direct observation. Adequacy of supplies and equipment will be determined by observation and inventory/log review. Select “Yes” (Y) if ALL of the components of the area being assessed are present and adequate; and “No” (N) if any components are not adequate/available. **Please provide comments to explain any No responses.**

Existence of any stock-outs (medicines or supplies) should be noted in the appropriate questions. If there are stock-outs, ask providers to explain why this happened (ex., site forgot to place their order in a timely manner, or central pharmacy did not deliver as usual).

Please fill out the SIMS questions included below, regardless of whether this visit counts as a SIMS visit. They capture unique information that should be included in this quality assessment.

Patient and Client Flow	Y	N	Notes
B1. Are space and client flow arranged to allow all the following steps to take place simultaneously without disrupting each other or affecting privacy: waiting, registration, education, history and physical exam, HIV testing and counseling, surgical procedure, and recovery. <i>If YES, skip to B3.</i>			
B2. Identify which services cannot occur simultaneously without disruption due to limitations from space or client flow.			
B3. General Facility – Is the facility clean (free of litter; clean floors, walls, doors, furniture)?			
B4. Waiting Area – Is there enough room (indoor or outdoor) for all clients to wait comfortably without <i>obstructing</i> hallways?			
B5. Examination Room(s) – Is the temperature comfortable?			
B6. Examination Room(s) – Is the lighting sufficient to let staff perform the activities conducted correctly?			
B7. Examination Room(s) – Is the space sufficient for provider to perform a thorough exam?			
B8. Examination Room(s) – Is there privacy (others will not see or hear; no traffic through area)?			
B9. HTC Room(s) – Is there visual privacy (other clients will not see testing; no client traffic through room; screens or partitions are acceptable)?			
B10. Operating Theater(s) – How many does the site have that are used for VMMC? (note number)			
B11. Operating Theater(s) – How many beds are in each theater? (note number)			
B12. Operating Theater(s) – Do all theaters have all the beds that can be reasonably accommodated in the space?			
B13. Operating Theater – Is the temperature comfortable?			
B14. Operating Theater – Is the space sufficient to let all beds be used simultaneously without providers interfering with each other?			
B15. Operating Theater Surgical Scrub – Is there running water (this includes clean water that runs from a tank or basin)?			
B16. Operating Theater Surgical Scrub – Is there hand soap or gel available?			
B17. Operating Theater Surgical Scrub – Are there clean and disposable hand drying materials available?			
B18. Recovery Room – Is the space sufficient for all clients being circumcised to comfortably spend at least 30 minutes?			
B19. Recovery Room – Is the lighting adequate to allow staff to monitor clients?			

B20. Recovery Room – Is the temperature comfortable?			
Medicines	Y	N	Notes
B21. Medicines – Are these stored in a temperature-controlled (shaded, ventilated) or monitored (thermometer, temperature log) environment?			
B22. STI Medicines – Are these available on site?			
B23. STI Medicines – Has the site been free of stock outs for the past 3 months?			
B24. Broad-Spectrum Antibiotics - Are these available on site?			
B25. Broad-Spectrum Antibiotics – Has the site been free of stock outs for the past 3 months?			
B26. Oral Analgesics – Are these available on site?			
B27. Oral Analgesics – Has the site been free of stock outs for the past 3 months?			
B28. Local/Topical Anesthetics – Has the site been free of stock outs of all anesthetic types used here for the past 3 months?			
B29. Medicines Storage – Are medicines stored in a clean and dry area?			
B30. Medicines Storage – Are medicines stored in a secure area?			
B31. Medicines Storage – Are medicines clearly labeled?			
B32. Medicines Storage – Are medicines clearly organized?			
B33. Older Medicines – Are these dispensed first?			
B34. Older Medicines – Are all the medicines unexpired?			
Supplies and Equipment			
B35. Disposable Supplies – Over the past three months, has the disposable supply inventory been sufficient to maintain uninterrupted services? <i>If YES, skip to B38.</i>			
B36. Disposable Supplies – Write which products have experienced stock outs.			
<p>B37. Disposable Supplies – Which of the following is the PRIMARY reason for the stock out? (check one)</p> <p><input type="checkbox"/> Supplies not reordered in time</p> <p><input type="checkbox"/> Supplies reordered but not delivered in time</p> <p><input type="checkbox"/> Other (specify): _____</p>			
B38. Re-usable Supplies – Over the past three months, has the reusable supply inventory been sufficient to maintain uninterrupted services? <i>If YES, skip to B40.</i>			
<p>B39. Re-usable Supplies – Which of the following is the PRIMARY reason for the interruption? (check one)</p> <p><input type="checkbox"/> Autoclaves broken</p>			

<input type="checkbox"/> Broken (defective or overused) instruments <input type="checkbox"/> Other (specify): _____				
B40. HIV Test Kits – Are these stored in a temperature-controlled (shaded, ventilated) or monitored (thermometer, temperature log) environment? (Reviewer will need to verify the manufacturer’s specifications about temperature).				
B41. HIV Test Kits – Over the past three months, have rapid HIV test kits consistently been in stock?				
B42. Blood Pressure Cuff – Is a working ADULT blood pressure cuff available on site?				
B43. Blood Pressure Cuff – Is a working PEDIATRIC blood pressure cuff available on site?				
B44. Scale – Is a working scale available on site?				
Equipment Storage (Visually inspect the storage area).		Y	N	Notes
B45. Are all sterile kits stored in a visibly clean area?				
B46. Are all sterile kits stored elevated above the floor (e.g. on a pallet)?				
B47. Are all sterile kits stored away from (not touching) outside walls?				
B48. Are all sterile kits stored away from (not touching) ceiling?				
Surgical Kits				
Indicate whether each type of kit is being used at this site	B49. Disposable forceps-guided?			
	B50. Reusable forceps-guided?			
	B51. Disposable multipurpose?			
	B52. Other (specify):			
For all kits, indicate whether VMMC providers have consistently been able to perform MC without experiencing <u>any</u> of the problems listed below in the past 3 months at this site.				
B53. For all kits, have providers been performing MCs free of any difficulty in opening or closing metal instruments?				
B54. For all kits, have providers been performing MCs free of any difficulty with cutting surfaces that do not cut correctly?				

B55. For all kits, have providers been performing MCs free of any difficulty with grasping or crushing surfaces that do not meet, including tissue holders that do not grasp tissue?			
B56. For all kits, have providers been performing MCs free of any difficulty with unusable gloves? (If NO, specify reason such as: torn, stuck together, etc.)			
B57. For all kits, have providers been performing MCs free of any difficulty with missing component(s)? (If NO, specify which components)			
B58. For all kits, have providers been performing MCs free of any difficulty with other tool problems? (If NO, specify)			
B59. If any problems have been identified with kits (any 'No' answers to questions B53-B58), have they been reported to the implementing partner's leadership?			
B60. If problems have been noted with kits (any 'No' answers to questions B53-B58), please write down a sample lot number.			

Devices - Complete this section only if this site offers ShangRing VMMC.

Question	Y	N	N/A	Notes
B61. Is ShangRing VMMC offered at this site? <i>If yes, please complete the following questions as appropriate.</i>				
B62. Devices – Over the past three months, has the ShangRing device inventory (including sizing plates) been sufficient to maintain uninterrupted services for all sizes (A4-S)? <i>If YES, skip to B65.</i>				
B63. Devices – Which of the following is the PRIMARY reason for insufficient stock? (check one) <input type="checkbox"/> Devices not reordered in time <input type="checkbox"/> Devices reordered but not delivered in time <input type="checkbox"/> Other (specify): _____				
B64. Devices – Which sizes were out of stock?				
	Y	N	N/A	Notes

B65. Devices – Over the past three months, has the ShangRing device supply inventory been sufficient to maintain uninterrupted services? (e.g., examination gloves, antiseptic solution, etc.)? <i>If YES, skip to B69.</i>										
B66. Devices – Which of the following is the PRIMARY reason for insufficient stock of device supplies? (check one)										
<input type="checkbox"/> Supplies not reordered in time <input type="checkbox"/> Supplies reordered but not delivered in time <input type="checkbox"/> Other (specify): _____										
B67. Devices – Which ShangRing supplies were out of stock?										
Question				Y	N	N/A	Notes			
B68. Are all ShangRing device sizes available on site? (A4-S)										
B69. Are all device placement supplies available on site (e.g., examination gloves, antiseptic solution)?										
Indicate whether each type of kit is being used at this site	B70. Disposable instruments necessary for device removal (e.g., spatula, forceps, scissors)?									
	B71. Reusable instruments necessary for device removal (e.g., spatula, forceps, scissors)?									
Biohazardous Waste Disposal					Y	N	Notes			
B72. Biohazardous Waste Disposal – Was the number of waste containers in the procedure room sufficient?										
B73. Biohazardous Waste Disposal – Is there a functional incinerator on site? <i>If NO, skip to B76.</i>										
B74. Biohazardous Waste Disposal – Is the incinerator secure?										
B75. Biohazardous Waste Disposal – Is waste buried in a pit after incineration? (The pit should be inspected and described). <i>If YES, skip to B77.</i>										
B76. Biohazardous Waste Disposal – Is there an off-site incinerator where the waste is taken?										
B77. Biohazardous Waste Disposal – Are disposable surgical instruments stored out of the way in a container until final disposal?										
B78. Biohazardous Waste Disposal – Is the process staff describe for disposing of waste the same as that detailed in the waste disposal SOPs? (Cross-reference with tool A.) <i>If NO, skip question B79.</i>										

B79. Please describe the process:

Additional Comments/Notes: